



Course 55026-A: Upgrading your End User Skills to SharePoint 2013

COURSE OVERVIEW



Course Modality

Instructor-led
training



Course Time

3 days



Course Level

Intermediate



Course Language

English

This 3-day Instructor Lead course Explore all the new end user features exposed in SharePoint 2013. Learn to work with new Social computing features like newsfeeds and communities, metadata navigation, cross-site publishing, Image Renditions, Embedded Code, UI Enhancements, Composed Looks, Community Sites and Reputation, Apps for SharePoint, eDiscovery, Education and Office Web Apps.

Prerequisites:

Before attending this course, students must have:

- ✓ Understanding of SharePoint 2010 basics.

Intended Audience:

Anyone that works with SharePoint 2007, 2010 team sites, libraries, lists and items that wants to learn what is new in SharePoint 2013.

Job role: Developer

Features: none

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Skill Covered:

- ✓ Explore every new aspect that will be visible to an end user in SharePoint 2013.

COURSE CURRICULUM

Module 1:

Overview

A simple introduction module.

After completing this module, students will be able to: Understand your course, classroom, classmates, facility and instructor.

Module 2:

SharePoint Introduction

In this module, we are going to take a high-level look at SharePoint 2013 features. These features will not just be End User focused in order to help you understand why your company should move to SharePoint 2013.

Lessons

- ✓ What's New in SharePoint 2013
- ✓ After completing this module, students will be able to:
 - ✓ Describe the new features and capabilities of SharePoint 2013
 - ✓ Understand why your company should move to SharePoint 2013

Module 3:

Collaboration Experience

In this module we take a look at the new features introduced in SharePoint 2013 from a UI perspective.

Lessons

- ✓ New SharePoint Features

Lab : SharePoint 2013 UI

Lab : SharePoint 2013 Features

After completing this module, students will be able to:

- ✓ Describe the new UI features of SharePoint 2013

- ✓ Understand how to setup Metadata Navigation
- ✓ Understand search enhancements
- ✓ Describe Minimal Download Strategy (MDS)
- ✓ How to use the Embed Code feature

Module 4:

Apps and App Management

In this module, we are going to take a look at lists, which are now called apps, from an end user standpoint. We will explore the new Appsof SharePoint 2013 and what things have changed when performing App management.

Lessons

- ✓ Apps
- ✓ App Management

Lab : What's New With SharePoint Lists and Sites

After completing this module, students will be able to:

- ✓ Describe and use SharePoint Apps
- ✓ Understand how to manage SharePoint Apps
- ✓ Learn what's new with managing "Apps"
- ✓ Learn how to install Apps from local AppCatalog
- ✓ Learn how to download and install Apps from the SharePoint Store

Module 5:

New SharePoint Sites

In this module we are going to review the newSharePoint 2013 site definitions.

Lessons

Lessons

Module 9:**SharePoint eDiscovery**

In this module we will review the new eDiscovery features of SharePoint 2013.

Lessons

- ✓ SharePoint eDiscovery

Lab : SharePoint eDiscovery

After completing this module, students will be able to:

- ✓ Describe SharePoint eDiscovery
- ✓ Learn to create eDiscovery Center
- ✓ Learn to create new Cases
- ✓ Learn to create discovery queries

Module 10:**SharePoint Education**

In this module we will review the new SharePoint Education feature of SharePoint 2013.

Lessons

- ✓ SharePoint Education

Lab : SharePoint Education

After completing this module, students will be able to:

- ✓ Describe SharePoint Education Features
- ✓ How to create new courses and assignments
- ✓ How to add items to the Academic Library

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[English](#)