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# Certification Preparation for Advanced Administrator

## COURSE OVERVIEW



### Course Modality

Virtual



### Course Time

1 days



### Course Level

Fundamental



### Course Language

English

- ✓ Are you ready to be recognized for your Salesforce administration skills by becoming a Salesforce Certified Advanced Administrator? By covering the details around the exam objectives, this course will help hone your knowledge of next-level techniques to administer and manage Salesforce's CRM capabilities through guided scenarios, lecture, and discussion.

## Intended Audience:

### This course is intended for:

- ✓ This course is ideal for any administrator with an interest in furthering the development of their Salesforce CRM administration, Sales and Service Cloud management, and process automation skills, and who ultimately wants to succeed at the Salesforce Certified Advanced Administrator exam

## Skill Covered:

- ✓ Configure data and application security.
- ✓ Describe Sales Cloud and Service Cloud applications.
- ✓ Implement business logic and process automation.
- ✓ Build advanced reports and dashboards.
- ✓ Apply data management best practices.

# COURSE CURRICULUM

## Module 1:

### Salesforce Security and Custom Objects

- ✓ Restricting and Extending Object, Record, and Field Access
- ✓ Determining Appropriate Sharing Solutions
- ✓ Territory Management
- ✓ Data Relationships

## Module 2:

- ✓ Automation, Change Management, and Auditing
- ✓ Process Automation Tools and Best Practices
- ✓ Change Management Options
- ✓ Sandboxes
- ✓ Deployment Tools
- ✓ Auditing and Monitoring

## Module 3:

- ✓ Analytics and Data Management
- ✓ Creating Reports
- ✓ Report Types
- ✓ Dashboards
- ✓ Data Quality Features and Policies

## Module 4:

### Sales, Service, and Content Applications

- ✓ Products, Price Books, Schedules, and Quotes
- ✓ Forecasting
- ✓ Salesforce Knowledge
- ✓ Entitlements
- ✓ Service Cloud Console Toolkit
- ✓ Content Management

## Module 5:

### Wrapping Up

- ✓ Test Preparation
- ✓ Practice Exam

## RECOMMENDED EXAMS



### **Advanced Administrator**

**Classroom or Digital | 130 minutes**

The Salesforce Advanced Administrator credential is designed for seasoned Salesforce Administrators who have mastered the ability to utilize advanced Salesforce features and functionality to solve a variety of business problems.